

Student Information and Communications Technology (ICT) Responsible Use Agreement 2020

Tarremah's computers, printers, network services and internet access (ICT facilities) are provided for educational purposes for all members of the School community. Students' use of these facilities is to be directed by teachers and is subject to the following expectations:

- The use of Tarremah's ICT facilities and personal ICT devices, including BYOD, smart phones, tablets and iPods, is at the direction of the teacher.
- Tarremah ICT facilities, including access to the internet, are for educational use only.
- ICT staff will monitor use of Tarremah ICT facilities, including the internet.
- Tarremah staff must be given access to BYOD devices on request, supervised by the student, to check for inappropriate use.
- Follow the Five Cs: Care, courtesy, consideration, communication and cooperation. Bullying will not be tolerated and must be reported to a teacher.
- Do not use any internet service to injure the reputation of another person or the School.
- Abide by Australian privacy, security and copyright laws. If in doubt, ask a teacher.
- Don't publish, store or circulate any objectionable, racist, violent or offensive material.
- Follow the Australian Classification Board's (classification.gov.au) recommendations for games and video while at school. 18+ classified content is not to be brought to school. MA and MA+ content is not to be viewed while at school.
- Don't disclose other people's private information without their consent. Don't take photos, videos or audio of other people without their consent and do not publish them online without their permission.
- While at school, access the internet through the school network only, without using a VPN or similar method to circumvent the school's filtering and monitoring system. Mobile phone tethering/mobile broadband must not be used to access the internet while at school.
- Maintain good personal security practices:
 - Keep operating system and software updated and use antivirus where necessary.
 - Protect your device with a logon password, and don't leave it unattended.
 - Be responsible for backing up your important data.

- Don't change the hardware, operating system, settings, software or data on any Tarremah ICT device, or private device, without the permission of the ICT staff or the device owner.
- School ICT facilities and private devices must be treated with care. Students may be charged for damage caused by a malicious act or negligence. This includes not eating or drinking next to an ICT device.
- Immediately report any damage to or need for maintenance of Tarremah owned ICT devices to a teacher or to the ICT staff.
- Be responsible for making sure that your device, whether School owned or privately owned, is ready for use each day, including being fully charged.
- Access and use the valuable information on Digital Citizenship and device care at <https://digital.tarremah.tas.edu.au>.
- ICT device use is controlled within the bounds of this agreement and the Tarremah Mobile Phone Policy, or as directed by my teacher.
- Report any violation of this agreement to a Tarremah staff member.

Tarremah Steiner School

2020 Student ICT Agreement

Name _____

Year Group _____

This is an agreement between the School, the student and parents and is intended to ensure that all users of the School's ICT facilities are aware of the School's expectations, as described in this agreement.

I have read and understand the Student Information and Communications Technology (ICT) Responsible Use Agreement 2019 and I agree with these expectations.

Students who are unable to abide by the School's expectations, may experience consequences in line with the Tarremah Behaviour Management Process. For a severe breach of this Agreement the student will be dealt with as appropriate.

Student's signature _____ Date _____

Endorsed by Parent/Guardian _____ (Name)

_____ (Signature)

Please return the completed form to your Class Guardian